Policy Name
Facilitated housing procedure at Al-Mamoun University

Policy Information	
Issue Date	2023
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Evaluation Frequency	Yearly
Level of Confidentiality	Public
Policy Approval Date	December 30, 2024

Policy Statement

Introduction:

This report outlines the procedures and policies related to affordable housing at Al-Ma'moun University. The aim is to provide suitable accommodation options for students, faculty, and staff who require financial support or seek cost-effective housing solutions during their time at the university.

Objective:

The primary objective of the affordable housing initiative is to ensure that all members of the university community have access to safe, comfortable, and reasonably priced living spaces. This program supports academic success and overall well-being by reducing housing-related financial stress.

Eligibility Criteria:

To qualify for affordable housing at Al-Ma'moun University, applicants must meet one or more of the following criteria:

- Be a full-time student with limited financial resources
- Be a university staff or faculty member with low income
- Provide valid documentation proving financial need

Application Procedure:

1. **Submission of Application:**
   Interested individuals must fill out the Affordable Housing Application Form available at the Student Affairs Office or online through the university website.
2. **Supporting Documents:**
   Applicants are required to submit:
   - Proof of enrollment or employment

- Income statement or financial aid documentation
- Copy of national ID or university ID

3. **Review Process:**
   A special housing committee reviews all applications based on financial need, availability of units, and priority cases such as orphans or students from remote areas.
4. **Allocation and Notification:**
   Selected applicants will be notified via email or official letter. They will then be assigned a housing unit and must complete the rental agreement within a specified period.

Facilities and Costs:

Affordable housing units typically include shared or private rooms with basic furniture, internet access, electricity, and water. Costs are significantly lower than market rates and may be partially subsidized by the university or external donors.

Conclusion:

The affordable housing procedure at Al-Ma'moun University is a vital service that ensures equitable access to accommodation for all eligible members of the university. It reflects the institution's commitment to social responsibility and academic support.